

**REGULAR QUARTERLY MEETING OF THE BOARD OF DIRECTORS
MOHAVE COUNTY AIRPORT AUTHORITY, INC.**

**Minutes of
January 10, 2023**

A Regular Meeting of the Mohave County Airport Authority, Inc. (MCAA), Board of Directors was held at 9:30 a.m. MST on January 10, 2023, at the Bullhead City School District Board Room, 1004 Hancock Rd., Bldg. 100, Bullhead City, Arizona.

A. CALL TO ORDER

Director Arden Lauxman, Board President, called the meeting to order at 9:31 a.m.

B. ROLL CALL

Directors Present

Arden Lauxman, President; Jena Morga, Secretary; Ray Winslow, Treasurer; Jacalyn Wallin (Dialed In); Frank Sapp

Directors Absent

Denise Berry, Vice President; Troy Teske

General Members Present

Casey Mulligan; Scott Neal; Lance Ross; Phyllis Smith; Terri Sponder; Bill Osborne

General Members Absent

Meg McDaniel; Mary Schramm; Jeff Tipton; Jackie Jensen

Staff Present

Kellen Shireman, Interim Airport Director; Robyn Derby, Administrative Assistant.

Guests Present

Gene Newman

C. PLEDGE OF ALLEGIANCE

Director Arden Lauxman led the Pledge of Allegiance

D. APPROVAL OF MINUTES

- Regular Meeting Minutes of October 11, 2022

A motion was made by Director Frank Sapp, to approve the minutes for the Regular Quarterly Meeting of the Board of Directors of October 11, 2022, seconded by Jacalyn Wallin; the motion carried unanimously.

E. DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE NEW MEMBERSHIP APPLICATION

1. Bo Hellams - Absent

F. COMMITTEE REPORTS

The Finance & Planning Committee and Real Estate Committee met on January 3, 2023.

1. Finance & Planning Committee – Director Ray Winslow, Treasurer

- a. Year to Date Financial report

As of November 30, 2022, the total cash was \$4,356,800. Of that \$116,600 are restricted funds. Total Covid Relief Reimbursement used is \$56,455. Accounts Receivable \$331,800 and Total Liabilities \$188,000. Net income is \$53,000 higher than the previous year.

- b. Investment Portfolio Report

As of November 30, 2022, the Investment account is sitting at \$1,658,800.07 with a gain of \$24,121.60 for this quarter.

- c. ****Action Item**** FY22 Summary Audit Presentation – Mr. Gene Newman – Discussion and possible action to accept the FY22 Audit Report.

Mohave County Airport Authority's total net position decreased by \$1,602,237.

Investments in capital assets net of related debt decreased \$2,447,852, net position to capital projects decreased \$3,967,407, and unrestricted and unreserved net position increased by \$4,813,022. Long-term debt decreased by \$1,266,246. Net income improved by \$221,643, from a loss of \$898,937 in FY21 to a loss of \$677,294 in FY22. Operating expenses decreased by \$649,409. Mr. Newman expressed his gratitude for the cooperation from the authority.

Director Jena Morga, motioned to accept FY22 Audit Report, seconded by Ray Winslow; the motion carried unanimously.

- d. Current FAA & ADOT project updates

- 1) FAA - Terminal A restroom renovation – Completed December 2022
- 2) FAA – Taxiway Rehabilitation design – under design, 90% completed.
- 3) FAA – Aircraft Rescue Fire Fighting Foam Testing Equipment – in progress
- 4) ADOT – Commercial & GA Apron Security Lighting upgrade to LED – in progress

- 5) ADOT Grant - Runway 16/34 PAPI replacement to LED - in process
- 6) ADOT – Runway 16/34 & Connectors Sealcoat – Scheduled for August 2023
- e. Other Airport Development/Improvements
 - 1) Aircraft t-hangar project – Grant App Submitted
 - 2) Other BIL projects – We are working on getting funding for some Tower upgrades and an ADA Enhancement project.
2. Real Estate Committee – Director Arden Lauxman, President
 - Committee chair report

Plans have been submitted for Church’s Chicken. Parkwest has advised that there is an uptick in the fast-food market in the area and they are monitoring closely with the goal of adding to what is currently being developed.
3. Air Service Development & Marketing Committee – General Member Lance Ross
 - Committee chair report

The committee has not met since the last MCAA meeting.

 - 1) Continued interest by an established regional carrier, which is currently focused on its other markets.
 - 2) The industry is closely monitoring a major shake-up involving regionals flying for American and United Airlines. Air Wisconsin is ending its United affiliation and will fly solely for American. Mesa Airlines, which previously flew to Mohave County markets, will be dropping its American Eagle affiliation and expanding its United Express service.

- 3) Jack Penning continues to monitor the next round of US DOT Small Community Air Service Development grants, which have not opened for this fiscal or calendar year.

G. AIRPORT DIRECTOR REPORT – Kellen Shireman

1. Airport Staffing update – Jeremy Keating is no longer with MCAA. We currently have an open Fire and Ops position.

2. Operational Activity Report

Commercial Landings are down 17%

The enplanement and deplanement numbers are up 13%

With the exit of Swift, we do not have nearly as many Ron fees. However, Sun Country is going to be parking a VIP aircraft on our ramp which will increase these numbers.

Jet A Fuel Flowage is up 9%

Avgas Fuel Flowage is up 4%

Café Revenue is up 20%

Rental Car Revenue is up 19%

Total Operations are up 11%

3. General Aviation Report

We have 2 open hangars with a waitlist of 30 people.

4. Young Eagles

We had a good turnout and look forward to continuing this annual event.

5. Laughlin/Bullhead Airshow update

Planning continues as we get closer to the event date.

6. Summer Internship

Kellen has plans to talk with local representatives and network.

7. Aviation day at the Capital Tuesday, January 17th

The board discussed sending an airport representative to the event, however there was not a solid commitment from any members

H. PRESIDENT’S REPORT –

Any board member up for re-election in April 2023 will need to let Ardie Lauxman know if they are interested in keeping their position.

I. NEXT REGULAR BOARD MEETING


- April 11, 2023, at 9:00 a.m. (MST)

Bullhead City Elementary School District board room, 1004 Hancock Rd., Bldg. 100

J. ADJOURN REGULAR BOARD MEETING

With no further business or questions, Director Arden Lauxman, Board President, adjourned the meeting at 10:36 a.m.

SIGNED: /s/ Jena Morga, Secretary



4/18/23

(Date signed)

Please note: This is a Draft copy of the minutes. These minutes have not yet been approved by the Board of Directors. Every effort has been made to ensure that they are accurate; however, the content is subject to change.