

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
MOHAVE COUNTY AIRPORT AUTHORITY, INC.
Minutes of September 6, 2019**

A Special Meeting of the Mohave County Airport Authority, Inc. (MCAA), Board of Directors was held at 9:00 a.m. MST on September 6, 2019 at the Bullhead Area Chamber of Commerce, 1251 Highway 95, Bullhead City, Arizona. An Executive Session was held at the end of the Special Meeting.

A. CALL TO ORDER

Director Jim Zaborsky, President, called the meeting to order at 9:00 a.m. MST.

B. ROLL CALL

Directors Present

Jim Zaborsky, President; Mark Clark, Vice-President; Steve Willett, Secretary; Joe Keunen, Treasurer; Blake Segal.

Directors Absent: Jena Morga; Arden Lauxman.

Members Present

Scott Neal; Lance Ross; Mary Schramm; Terri Sponder, Ray Winslow.

Members Absent: Denise Berry; Brett Dennis; Patricia Fordham; John Holladay; Jon Jones; Michelle Keunen; Meg McDaniel; Casey Mulligan; John Pynakker; Frank Sapp; Phyllis Smith; Ronald Smith; Larry Tunfors.

Staff Present

Jeremy Keating, Airport Director; Wendy Brooks, Administrative Assistant

Guests Present

Steve Horton, Leibowitz & Horton Airport Management Consultants, Inc.

Director Jim Zaborsky, President, led the group in reciting the Pledge of Allegiance.

C. TERMINAL BUILDING MEMORIAL SIGN REPLACEMENT

- Recommendation from staff to approve revised design and move forward with production of the sign.

Airport Director Jeremy Keating presented two revised terminal sign options to the Board of Directors, with copies available for the General Members to see. The two designs were discussed. The new sign will replace the current 30-year-old sign with a refreshed look and LED lighting. The price for the new sign increased slightly. Cash pledges totaling \$9,000 for the sign will be received once the project begins. General Member Scott Neal asked why it was necessary to have changes to the design that was presented at the July Board meeting, which he was not able to attend. Director Steve Willett explained that there were comments made at the meeting in July regarding the size of the letters in

the designs presented at that time. The Directors took those comments into consideration and requested that modifications be made again. The newest design options presented at this Special Meeting resolved the issue of the letter sizes to the satisfaction of the Board, and there was no further questions or comments about the newest design options.

A motion was made by Director Joe Keunen to accept the proposal for sign Option #1 and move forward with the project, seconded by Director Steve Willett; the motion carried unanimously.

A motion was made by Director Mark Clark to convene the Executive Session, seconded by Director Steve Willett; the motioned carried unanimously. General Members were dismissed.

D. EXECUTIVE SESSION

- 1) Signature Flight Support contract discussion
- 2) Executive Director salary and bonus program discussion

E. RECONVENE SPECIAL BOARD MEETING

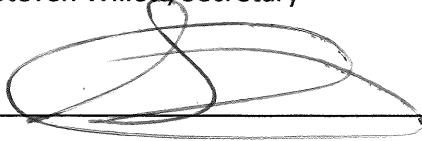
A motion was made by Director Joe Keunen to reconvene the Special Board Meeting; seconded by Director Mark Clark; the motioned carried unanimously.

A motion was made by Director Joe Keunen to allow Signature Flight Support’s Commercial Terminal Facilities and Ground Handling Services Contract to expire, and to approve the airline terminal use fee at the per turn rate of \$620 for the first 18 months, beginning January 1, 2020, with recalculation each fiscal year thereafter, seconded by Director Steve Willett; the motioned carried unanimously.

F. ADJOURN SPECIAL BOARD MEETING

Director Mark Clark motioned to adjourn the Special Board Meeting, seconded by Director Joe Keunen; the motion carried unanimously. The meeting was adjourned at 10:10 a.m.

SIGNED: /s/ Steven Willett, Secretary



10/8/19

(Date signed)